



Employment Opportunity at the Leelanau Conservancy: Natural Areas and Preserves Manager

The Leelanau Conservancy is one of the nation's top accredited land trusts. For 26 years, our mission has been to conserve the land, water and scenic character of Leelanau County in Northwest lower Michigan. We have protected approximately nearly 8,000 acres through private conservation easements, and 2,000 acres of natural areas, preserves, and forest reserves. Consistently maintaining and upgrading the recreational and ecological resources on Conservancy-owned lands is an organizational imperative.

The Natural Areas and Preserves Manager has responsibility for managing Conservancy-owned lands, including creating and carrying out management plans, planning and executing ecological management and recreation projects, supporting land protection projects, managing staff, and full participation as part of the Land Programs Team.

Qualifications:

- A demonstrated commitment to preserving and stewarding land
- Minimum 5 years of experience in natural area/preserve stewardship at a land trust or related organization
- Minimum 3 years directly managing staff
- Bachelors degree, preferably in natural resources, conservation, or a related field
- Minimum 2 years experience using ArcGIS for data management and map creation
- Minimum 3 years experience studying or identifying Michigan flora, and ecological community delineation
- Experience with invasive species and restoration projects
- Experience with trail building and design, and visitor management
- Demonstrated experience creating program budgets and staff work plans
- Minimum 2 years experience writing, reviewing, and managing grants
- Proven organizational skills and strong attention to detail.
- Ability to take direction, self starter, good team member, and a positive attitude.
- Ability to work independently and manage time to meet deadlines.
- Valid Michigan Drivers License

Preferred Qualifications:

- Masters degree in natural resources, conservation, or related field
- An understanding of Land Trust Alliance accreditation and standards
- Experience in management planning or writing management plans
- Experience with large scale restoration projects
- Database management skills or experience

Applying for this Position

The Leelanau Conservancy is an equal opportunity employer. To apply for this position please submit a resume, cover letter, writing sample and three references. **The application deadline is March 2, 2015 at 5 pm EST** Please send your materials via mail or email (preferred) to:

Leelanau Conservancy
Attn: Thomas Nelson, Executive Director
P.O. Box 1007, Leland, MI. 49654
searchcommittee@leelanauconservancy.org